

REFERENCE FORM

Archery GB is committed to ensuring that all staff and volunteers who are recruited in to child care positions are suitable for the position.

(Insert Name) has expressed an interest in becoming a (*insert position*) and has given your name as a referee. The post involves regular access to children and young people and we are anxious to know if there are any concerns about this applicant having a post that allows regular access to children and young people.

If you are happy to complete this reference, all the information contained on the form will remain absolutely confidential and will only be shared with the person/s conducting the assessment of the applicant's suitability for a post, if he/she is offered the position in question. We would appreciate you being extremely candid and honest in your evaluation of this person.

1. How long have you known this person?
2. In what capacity?
3. What attributes does this person have that would make them a suitable volunteer?
4. How would you describe their personality?
5. Please rate this person on the following (please tick one box for each)

	Poor	Good	Excellent
Responsibility			
Dealing with children, young people and vulnerable adults			
Maturity			
Patience			
Self Motivation			
Can Motivate Others			
Commitment			
Reliability			
Trustworthiness			

6. Is there anything else you feel we should know about this person?

This post involves regular access to children and/or young people. As an Archery GB Club committed to the welfare and protection of children and young people, we are anxious to know if you have had any reason at all to be concerned about this applicant being in contact with children or young people.

Yes No (Please tick one box)

If you have answered Yes we will contact you in confidence

Name:	
Position:	
Organisation:	
Contact Details:	
Signed:	
Date:	